

**BROOKS TOWN COUNCIL MEETING  
MINUTES  
Monday, June 17, 2019**

Mayor Dan Langford led the invocation and the pledge, then called the meeting to order.

Mayor: Dan Langford

Council member present: Lewis Harper  
Scott Israel  
Ted Britt  
Todd Speer

Members Absent: Brian Davis

Prior to tonight's meeting, the proposed Agenda for Monday, June 17, 2019 was provided via email to the Mayor and Council Members for review. Councilman Scott Israel made a Motion to approve. Todd Speer offered a Second. Vote was unanimous, all in favor.

Prior to tonight's meeting, the proposed Minutes of the Monday, May 20, 2019 were provided via email to the Mayor and Council Members for review. Todd Speer made a Motion to approve; Ted Britt offered a Second. Vote was unanimous, all in favor. Minutes for the Executive Session on Monday, May 20, 2019 were also provided. Lewis Harper offered a Motion to approve; Scott Israel offered a Second. Executive Session Minutes were approved, all in favor.

**Public Hearing -**

**A. Illicit Discharge and Illegal Connection Ordinance** - 2nd Reading - for EPD Audit - Provides protection of receiving water from increased nonpoint source pollution and degradation from illicit discharge and illegal connection to the town's stormwater systems, permit process, penalties, appeal and other lawful purposes.

Todd Speer offered a Motion to approve; Scott Israel offered a Second. Vote was unanimous, all in favor.

**B. Post Development Stormwater Management Ordinance for New Development and**

**Redevelopment** - 2nd Reading - for EPD - Provides protection of streams and watersheds through post-development stormwater management of Brooks by establishing minimum post-development stormwater management standards, permit process, penalties, appeal and other lawful purposes. Lewis Harper made a

Motion to approve with minor corrections; Todd Speer offered a Second. Vote was unanimous, all in favor.

**C. Floodplain Management/Flood Management Ordinance** - 2nd Reading - for EPD - provides for protection of property, water quality, streams and wetlands through floodplain management/flood damage prevention within Brooks by establishing restrictions within floodplains, permit process, penalties, appeal and other lawful purposes. Ted Britt offered a Motion to approve; Scott Israel offered a Second. Vote was unanimous, all in favor.

**D. Stream Buffer and Watershed Protection** - 2nd Reading - for EPD - provides for protection of streams and watersheds within Brooks by establishing buffers, permit process, penalties, appeal and other lawful purposes. Scott Israel offered a Motion to approve; Todd Speer offered a Second. Vote was unanimous, all in favor.

**E. Proposed FY2019/2020 Budget** - 2nd Reading - Ellen Walls, presented financial information and recommendations. To remain an incorporated entity Brooks must stay in compliance with a number of agencies; records and compliance must be maintained by one or more qualified staff person(s). Town Finance Officer, Ellen Walls, has submitted an expected budget of \$549,385.00 for the 2019/2020 fiscal year. Scott Israel offered a Motion to approve; Todd Speer offered a Second. Vote was unanimous, all in favor.

**New Business/Presentations:**

**A. Request for Ambulance @ Brooks Fire Station** - Councilman Brian Davis, with Fayette County Emergency Services, sent an email response, as he was unable to attend tonight's meeting. Money is the biggest reason an ambulance is not stationed in Brooks. It would cost thousands of dollars, not just for the ambulance itself, but also for staffing it 24 hours a day. The need for such service is much greater in other parts of the County where one is used multiple times per day. Paramedics are on staff in Brooks for immediate help to stabilize patients; an ambulance is called for when transportation is needed.

**B. Appointment of Representative to Fayette County Transportation Committee** - Ellen Walls, who is stepping down from the Town Manager position, would like to nominate our new Town Manager, Maurice Ungaro, as Brooks' new Transportation Committee representative. Mr. Ungaro gladly accepted the position.

Lewis Harper made a Motion to approve Mr. Ungaro's appointment to the Fayette County Transportation Committee. Scott Israel offered a Second. Vote was unanimous, all in favor.

**C. GMA - IT in a Box Quote** - Quote was requested from GMA regarding the Town's website, as our current administrator would like to step down. GMA would handle the website, security, unlimited backup storage, 24/7 help desk, record and document management, email, Microsoft Office, etc. Quote for our first year is \$3519.25, coming in under \$300 per month. Cost has already been figured in to the 2019/2020 budget. Lewis Harper made a Motion to approve; Scott Israel offered a Second. Vote was unanimous, all in favor.

**Unfinished Business:** None

**Committee Reports (if any):**

Mayor's Report - Mayor Langford extended a warm welcome for our new Town Manager, Maurice Ungaro. He also profusely thanked Ellen Walls for all her years of hard work and dedication. Mrs. Walls will be staying as Financial Officer until Mr. Ungaro is fully trained or another is hired. Mayor Langford also discussed the monthly Mayor's Breakfast, usually attended by all Fayette County mayors but, recently, the Peachtree City Mayor has not been attending; some concern there. The Town also received a Thank You from the Red Clay Storytelling Festival/Group; they have enjoyed Brooks but mentioned that they may not be returning for future events.

Planning and Zoning - Maurice Ungaro was present and reports no Zoning issues at this time. Possibly some interest in the corner lot at Brooks Road & 85 Connector but nothing definite to discuss at this time.

Recreation - Mr. Darby Holloman was present. Financial information was presented to Mayor and Council. Baseball season has wrapped up; football and cheer registration is underway for August. Minor issues at the park have been addressed; trimming trees, fixing lights, irrigation. Storage building for football complex has been ordered.

Clerk's Report - Farmers' Market is this Saturday, June 22nd. The Summer Reading Program is underway at the library; approximately 10 children signed up so far.

Manager's Report - Financial information was presented to Mayor and Council. Sidewalk bidding was closed out last week; town engineer is reviewing bids and will make a recommendation in the next few weeks. Cemetery work is still on-going. The work will not be completed by the end of this fiscal year; costs & monies will be carried over to the 2019/2020 fiscal year. Mrs. Walls included minutes from Fayette County Transportation Committee meetings. She reiterated that she will be working as the town's Financial Officer for the time being.

Other - None

**Any Other Business:** Mayor Langford noted that Councilman Lewis Harper will be moving and stepping down from his post at the end of August. His post will be eligible for qualifying in August along with 3 other current positions.

**Adjourn** - Lewis Harper offered a Motion to adjourn; Scott Israel Seconded. Vote was unanimous, all in favor.

Respectfully Submitted,

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Kim Bradley, Town Clerk